



Curry County Soil and Water Conservation District

YOUTH EDUCATION PROGRAM JOB ANNOUNCEMENTS

Accepting Rolling Applications

Estimated Start Date: as soon as available

Do you get excited about sharing information with others? How about connecting with K-12 students? We are delighted to announce an amazing opportunity to work with youth. We are looking for the right team to coordinate and expand our program to educate students about natural resources – clean rivers and streams, fish and wildlife, along with land sustainability. If you like galvanizing people around the outdoors, growing gardens, and conserving natural resources, we are interested in YOU!

Who we are

Curry Watersheds Partnership (CWP) is a group of non-regulatory organizations working together to help local landowners and communities keep our shared lands and rivers healthy and sustainable. The Curry Watersheds Partnership includes the Curry Soil and Water Conservation District, the South Coast and Lower Rogue Watershed Councils, and the Curry Watersheds Nonprofit. We offer reliable information, technical expertise, and on-the-ground assistance to:

- Support landowners and public agencies to care for their land in ways that sustain clean rivers and streams, foster abundant fish and wildlife, and keep local farms, ranches, and forest lands productive.
- Create opportunities for local students and community members to learn about healthy rivers, streams, and forests, and about sustainable local agriculture.
- Monitor the health of our watersheds and share information with leaders and local communities.
- Bring public and private funding from outside our county.

Find out more about us at www.currywatersheds.org.

About the Youth Education Program

The CWP's Youth Education Program (YEP) provides hands-on youth education in outdoor settings, promoting curiosity, critical thinking, and community connections. To achieve this mission, the YEP Coordinator and Specialist work closely with Curry County schools to facilitate and deliver programming to students K-12, with a focus on 3rd-6th graders in outdoor classrooms. The current emphasis is on school gardens and field experiences.

The YEP staff function as a vital part of our small, hard-working team. Initiative and a positive attitude are essential. The ability to interact with fellow staff and outside partners in an often fast-paced environment while remaining flexible, proactive, resourceful, and efficient is also crucial to these roles. Strong written and verbal communication skills are equally important.

YEP SPECIALIST POSITION DETAILS

Status: At-will, hourly, non-exempt, 1.0 FTE (~38 hrs/week) through June 30, 2024. *Funding beyond this time is dependent on securing of additional grants. Additional grant applications are currently in development, and the YEP Specialist is expected to assist the YEP Coordinator to sustain the position over time through grant writing and other forms of fundraising.*

Wage Range: \$20.70 - \$22.00/hour, DOE

About the Position

This position consists of **60% program delivery** to students and teachers, and **40% program development** and coordination. The individual who will thrive in this position exercises a high degree of independent judgement and has a risk management skillset, possesses attention to detail, handles sensitive situations and information, and can engage with students, volunteers, and stakeholders in a professional manner.

Primary Responsibilities:

- **Program implementation:** Supporting teachers and school districts by providing training opportunities, activities, materials, and outdoor experiences in our watersheds, with a focus on our school garden program, and other outdoor classrooms activities. *Current funding is for education activities in school gardens and school wetlands. (~60% of time)*
- **Program development:** Working closely with our three local school districts to identify emerging opportunities, and supporting grant writing and grant reporting to support those initiatives. *Current funding is for discovering leadership opportunities for high schoolers (~25% of time).*
- **Program coordination:** Building and maintaining relationships with partners and CWP program managers to facilitate implementation through resource sharing and collaboration, while working with the YEP Program Coordinator. *Current funding is for coordinating education in school gardens and surrounding outdoor classrooms (~15% of time)*

Required Skills/Experience:

- High school diploma and a minimum of one (1) year educational experience working with students within the K-12 age groups
- Knowledge of emergency procedures and accident site management
- Computer proficiency including Microsoft Word and Excel
- Valid Oregon driver's license, access to reliable personal transportation with proof of valid insurance.

Preferred Skills/Experience:

- Degree in Education or Natural Resources
- Experience working or volunteering in food-producing gardens or farms
- Experience with garden management, maintenance, and general plant care
- Experience working with diverse populations, rural communities, and private landowners
- Experience creating and facilitating educational programming
- Familiarity with outdoor education spaces and educational approaches
- Familiarity with National and State educational standards, including Common Core and Next Generation Science Standards

- Ability to read and write in a non-English language and provide translation as needed.
- First Aid/CPR certification

Additional Requirements:

- Successfully pass a criminal and sex offender background check: federal and state

Licenses and Certifications:

- Possession of a valid First Aid Certificate and cardiopulmonary resuscitation (CPR) Certificate within first six months of employment

Physical Demands and Work Environment

The Youth Education Program office is housed in Riley Creek Elementary School, located at 94350 6th Street in Gold Beach. The YEP team also has access to the main CWP office at 29286 Ellensburg Avenue, Gold Beach.

Work is performed in both an office environment and in the field. Field assignments may require bending, climbing, crawling, kneeling, lifting up to 40 pounds, digging, pulling, reaching, sitting, standing, stooping, walking in rough terrain, in-water work, and occasionally contending with adverse weather conditions requiring special clothing and safety precautions. Travel (>100 miles per month), mostly local, is often required. These positions may occasionally require some evening and weekend work.

The CWP is committed to creating a workplace culture that understands and appreciates differences among people and is welcoming and inclusive to all. By fostering fairness and equity in its work culture, the District strives to improve services for our constituents. We recognize that not all people have equitable opportunities to experiences and education, and value all of the professional and lived experiences shared with us. The CWP welcomes the unique contributions that you bring in terms of your education, cultural background, race, ethnicity, gender identity, sexual orientation, age, ability, Veteran's status, and beliefs. Individuals of underrepresented and marginalized communities are strongly encouraged to apply. Please contact us if accommodations are needed during the application or interview process.

Benefits

- Paid Time Off accrued at a rate of 6% for every hour worked
- Eligible for enrollment in the District's retirement program upon successful completion of the six-month probationary period.
- Flexible Schedule

Paid holidays and health benefits are currently under development and are expected to be in place by July, 2024

Application Process

At the time of application, applicant must meet the minimum required qualifications for the position (or positions, if applying for both) or demonstrate a reasonable assurance of meeting the minimum qualifications by the time of appointment. Applicant will be subject to a background check, and a hiring offer will be extended pending positive outcomes according to Curry SWCD Board policy.

Required Documents:

1. Completed [Reference Check Authorization](#) form
2. Cover letter explaining your qualifications and experience relevant to the requirements of the position. The cover letter should reference sections in the applicant's résumé that address specific qualifications.
3. Résumé or curriculum vitae clearly describing and identifying your experience, skills and achievements related to the requirements of the position.
4. If claiming [Veteran's or Disabled Veteran's Preference](#) please also include copies of;
 - a. DD 214/215 or Certificate of Release or letter from VA indicating receipt of a non-service connected pension
 - b. Veteran's disability preference letter from VA unless disability status is included on DD 214/215

Applications may be submitted in the following ways:

- By email to admin@currywatersheds.org. Please type "YEP Specialist position" in the subject line.
- By mail to Curry SWCD; Attn: Tammy Wills; PO Box 666; Gold Beach, OR 97444.
- In person at the CWP office located at 29286 Ellensburg Avenue; Gold Beach, OR.

Selection Criteria and Process

The job announcement will remain open until filled. The selection process will involve the following steps:

1. Applications reviewed and preferred candidates selected for interviews. Veteran's Preference given. Please see attached Veteran's Preference Policy for details.
2. Preferred candidates interviewed by the CWP interview panel. Note: travel costs to participate in an in-person interview will be at the candidate's own expense.
3. Call references and offer the position to the candidate deemed most qualified for each position. In the event that an offer is not extended during this round, applications will be accepted on a rolling basis until suitable candidates are found.

Required application forms may be obtained online at www.currywatersheds.org. For more information or assistance please contact the Operations Coordinator, Tammy Wills: tammy.wills@currywatersheds.org; 541-247-2755, ext 6.